



Event Planning Guide

As a support service of this school district, all revenues generated by the catering department stay in your food service fund.



Thank you for choosing us...

The Dining Services Department at Bethlehem Area School District is pleased that you have chosen us to cater your event. As you look through our catering guide, you will see that we are able to offer a variety of products and services to meet your needs. The items that you see offered here in this brochure are suggestions; however we will be happy to customize our menus to meet your specific needs. We appreciate you using our services and our goal is to exceed your expectations, from beginning to end. Please feel free to contact our office at 610-861-8135. You may also Fax your requests to 610-807-5555. We look forward to serving you!

***Sincerely,
Kim Hayes
Director of Dining Services***

General Guidelines

Placing Your Order

Please help us help you by providing at least 72 hour advance notice for food orders, and 24 hour notice for snacks and beverages. We will make every effort to accommodate orders with less notice, but may need to restrict the menu to product on hand. Special orders and events with a large number of guests require as much notice as possible. It is extremely helpful if, at the time of booking your event, you are prepared to share the following information: type of event with service needs (served/buffet, drop off/waited, etc.); approximate numbers of guests; time & location of event; billing arrangements – department number or billing method; and any other special arrangements you need us to know.

Guarantee & Billing Policies

To professionally prepare for each guest, we require that you guarantee the number of guests attending your event at least 24 hours in advance. Events will be billed at the guaranteed number or the actual number served, whichever is greater. Due to our advance preparation, cancellations must be made at least 24 hours in advance. Shorter notices may result in charges of up to 100% of the original order. An authorization signature is required prior to the event.

BASD Dining Services must retrieve all catering equipment. If you move any equipment from the delivery location, please immediately notify the catering department. **Any catering equipment not recovered may be billed to your order.**

Additional Services

China and linen service is available at an additional cost. Flowers and/or special decorations can be provided for an additional charge as well. Special equipment rental or professional attendants are available at an additional rate with 72 hour notice.

Breakfast Selections

<i>Coffee Break</i>	\$1.75
<i>Coffee, Decaf, Hot Tea</i>	
<i>Continental Breakfast</i>	\$3.95
<i>Assorted bagels with cream cheese and jelly, assorted muffins, coffee, tea and bottled juice assortment.</i>	
<i>The Healthy Start</i>	\$4.95
<i>Seasonal fresh cut fruit platter, bagels with low-fat cream cheese, assorted low fat yogurts, coffee, tea and bottled juice assortment.</i>	
<i>Americana Breakfast Buffet – (10 person minimum)</i>	\$5.25
<i>Fluffy scrambled eggs or Egg Strata, breakfast potatoes, crisp bacon or sausage, assorted pastries, coffee, tea and bottled juice assortment.</i>	
<i>The Carb Buster</i>	\$4.95
<i>Meat and cheese platter, sliced seasonal fruit and yogurt dip, house coffee, tea, & bottled juice assortment.</i>	

A la Carte Items (Per person)

<i>Bagels with cream cheese</i>	\$1.35
<i>Assorted muffins</i>	\$1.35
<i>Assorted Danish</i>	\$1.35
<i>Sliced fruit with yogurt dip</i>	\$2.75
<i>Whole Fruit (Per Person)</i>	\$.50
<i>Bottled Water</i>	\$1.35
<i>Assorted 10 oz Juice</i>	\$1.15
<i>(Orange juice, apple, cranberry and grape)</i>	

Sandwiches

Pricing per person

Create Your Own Deli Buffet **\$7.25**

Assorted deli meats & cheeses with all the fixings and a variety of fresh deli style breads. Served with a deli salad (Potato, Pasta or Cole Slaw), assorted baked chips, soft drinks and cookies.

Rappz **\$5.95**

Turkey, ham, roast beef or Italian, with select cheeses, lettuce, tomatoes, & red onions, on fresh assorted wraps! Served with a deli side salad (Potato, Pasta or Cole Slaw), assorted baked chips, soft drinks and cookies.

The Basic Bag **\$5.25**

Sandwich assortment served on wheat and white bread. Served with baked potato chips, whole fresh fruit, cookies and a cold beverage.

The Classic Box **\$6.95**

Sandwich assortment served on your choice of sub roll, pita bread, assorted deli breads or Kaiser Roll. Served with deli salad (Potato, Pasta or Cole Slaw), cookies and a cold beverage.

The Basic Bag and The Classic Box menu choices will consist of an assortment of turkey, ham, and roast beef, with assorted cheeses, unless otherwise specified. Vegetarian, tuna salad and other options are available upon request.

Salads

All salad entrees include freshly baked breadstick, cookie, and assorted

bottled and canned beverages. All prices listed are per person.

- Classic Chicken Caesar** **\$7.95**
Grilled chicken breast tossed together with fresh chopped romaine lettuce, croutons and parmesan cheese. Served with our special Low Fat Caesar dressing.
- Asian Chicken Salad** **\$7.95**
Marinated chicken breast served on a bed of mixed greens and topped with rice noodles, sesame seeds, water chestnuts and tomato wedges. Served with our special oriental dressing.
- Create Your Own Chef Salad** **\$7.50**
A bed of mixed greens which you top with sliced ham, turkey, cheese, fresh vegetables and egg wedges and low fat dressing.

Hot Entrees

All Hot Entrees are served with assorted rolls, your choice of an accompaniment, dessert and assorted canned soft drinks. (10 person minimum.) For more than one menu choice per event, add \$1.00 per person.

- Cheese Tortellini** **\$7.95**
Cheese filled tortellini topped with Alfredo or Marinara Sauce.
- Baked Lasagna** **\$8.95**
Savory Meat & Cheese or Vegetarian
- Gourmet Chicken Your Way** **\$8.25**
Please choose one menu format per group:

<i>Piccata</i>	<i>Dijonnaise</i>	
<i>Teriyaki</i>	<i>Parmesan</i>	
<i>Chicken Cordon Bleu</i>		\$8.95
<i>Chicken breast with Swiss cheese & ham in a golden breaded crust.</i>		
<i>Sweet 'n' Sour Pork or Chicken</i>		\$8.50
<i>Tender chunks of battered pork, with onions, peppers, and pineapple in tangy sweet & sour sauce, served atop a bed of white rice.</i>		
<i>Beef Stroganoff</i>		\$8.25
<i>Tender cubed beef simmered in a sour cream sauce and served over egg noodles.</i>		

Accompaniments

Seasonal Steamed Vegetables
Herbed Rice Pilaf
Roasted Red Potatoes
Fettuccini Alfredo
Caesar Salad

Desserts

Cheesecake
Brownies
Seasonal Fruit Pie
Seasonal Fresh Fruit Cup
Cookies

Add extra accompaniments for \$1.00 each, per person.

Theme Buffets

Pasta Buffet **\$8.50**

Choose two pastas:

Fettuccini
Penne
Farfalle (Bowtie)

Choose two sauces:

Vegetarian Marinara
Sun dried Tomato Pesto
Alfredo

Served with breadsticks, Caesar salad, choice of dessert, and assorted beverages.

Add ground beef (\$1.00) or chicken (\$2.00) to any of the above sauces for

a heartier meal.

Orient Express **\$9.50**

Teriyaki chicken breast, vegetable fried rice, stir fried vegetables, pot stickers with dipping sauce, Asian salad, egg rolls, with fortune cookies and soft drinks.

'Tater Temptations **\$7.95**

Oversized baked potatoes, with cheddar cheese sauce, bacon bits, western chili, diced chicken, sauteed mushrooms, steamed broccoli, diced tomato, margarine, sour cream and salsa. Served with a bowl of Caesar salad, cookies, and canned soft drink assortment.

Be sure to ask about our "Theme Cuisine" exhibition cooking specials for a real crowd pleaser. (Sorry, not available during school hours. Must be scheduled 2 weeks in advance.)

Hand Tossed Pizzas

Prices listed are a la carte. Each pizza is 16" round. Served in 8 slices

Italian Sausage, Pepperoni, or Hawaiian (Ham & Pineapple) **\$8.00**

Our special crust with savory pizza sauce, and topped with your choice toppings.

Four Cheese and Tomato **\$8.00**

Our special crust with savory pizza sauce, topped with shredded provolone, cheddar and mozzarella and grated parmesan cheese, chopped garlic, basil leaves and sliced tomatoes.

Very Vegetarian

\$8.00

Our special crust with savory pizza sauce, topped with black olives, grilled red onion rings and pepper strips, sliced tomatoes, and shredded cheese blend. Sprinkled with fresh oregano, basil and garlic.

Pizza Buffet

Consider creating a buffet with Caesar salad, a dessert from the menu list below, and an assortment of canned soft drinks for only an additional \$4.25 per person.

Desserts

2 Cookies

Brownies

Fresh Fruit Cup

Special Desserts

Specialty Custom-decorated Cakes

Order ahead to celebrate a company anniversary, birthday, office or holiday party or even a family event with a special cake! We will customize your cake to fit any theme!

Price includes plastic forks, paper plates, & cocktail napkins for service.

1/4 sheet cake (serves 25) \$30.00

1/2 sheet cake (serves 50) \$50.00

Full sheet cake (serves 100) \$75.00

Ice Cream Social Classic **\$2.95**

*Vanilla ice cream, chocolate topping, whipped cream
and nuts.*

Deluxe **\$3.75**

*Vanilla and chocolate ice cream, two toppings,
seasonal fresh fruit, whipped cream and nuts.*

Add cookies to any Ice Cream Social for only \$.50 per person

Fresh Baked Cookies

Individual \$.50

By the dozen \$5.00

Per person.....

Cheesecake **\$1.75**

Brownies **\$1.00**

Cream-filled Pie or Seasonal Fruit Pie **\$1.50**

Seasonal Fresh Fruit Cup **\$1.50**

Gourmet Cakes & Pies **\$2.50**

A la Carte Items

Beverages

<i>Iced Tea (gallon; serves 16)</i>	<i>\$3.75</i>
<i>Fruit Punch (gallon; serves 16)</i>	<i>\$4.50</i>
<i>Lemonade (gallon; serves 16)</i>	<i>\$4.50</i>
<i>Minute Maid Bottled Juice (10 oz)</i>	<i>\$1.00</i>
<i>Assorted COKE Canned Soda</i>	<i>\$1.00</i>
<i>Dasani Water</i>	<i>\$1.35</i>
<i>Lipton Tea</i>	<i>\$1.35</i>
<i>Minute Maid Lemonade</i>	<i>\$1.35</i>
<i>Milk</i>	<i>\$.40</i>
<i>Coffee Service- includes Coffee, Decaf and Tea</i>	<i>\$1.75</i>

Afternoon Breaks & Snacks

Snacks

Bagged Snacks (Baked Chips, popcorn, and pretzels)

\$.80 /person

Tortilla Chips & Salsa

\$1.00/person

Warm Soft Pretzels

\$1.00/each

Platters

Platters are priced per person, with a 6 person minimum.

Refer to the Desserts section for sweeter choices!

<i>Fresh Fruit Platter</i>	<i>\$2.75</i>
<i>An assortment of fresh seasonal fruit. Served with our special yogurt dip.</i>	
<i>Fresh Veggie Platter</i>	<i>\$2.25</i>
<i>An assortment of fresh vegetables. Served with our special house dip.</i>	
<i>Cheese & Cracker Tray</i>	<i>\$2.25</i>
<i>Assorted cheeses served with a cracker assortment with mustard dip.</i>	
<i>Cheese, Meat & Cracker Tray</i>	<i>\$2.75</i>
<i>Assorted cheeses and meats, served with a cracker assortment.</i>	
<i>Antipasto Platter</i>	<i>\$3.75</i>
<i>Salami, pepperoni, cheese, artichoke hearts, marinated mushrooms, olives, & pepperoni, served with sliced baguette bread.</i>	

Party Supplies

For your “pot luck” functions, etc. Also available in bulk – please call the Dining Services office for quantities and price breaks.

<i>9” Dinner Plates</i>	<i>\$.10</i>
<i>6” Side Plates</i>	<i>\$.06</i>
<i>School Lunch Plates</i>	<i>\$.06</i>
<i>Stir Sticks</i>	<i>\$.01</i>
<i>8 oz. Foam Hot Cups</i>	<i>\$.06</i>
<i>9 oz. Plastic Cold Cups</i>	<i>\$.08</i>
<i>4 oz. Portion Cups</i>	<i>\$.03</i>
<i>8 oz. Soup Bowls</i>	<i>\$.05</i>
<i>Plastic Flatware</i>	<i>\$.04</i>
<i>Cocktail Napkins</i>	<i>\$.02</i>
<i>Table Covers, White Paper</i>	<i>\$4.00</i>
<i>Table Linen - 84” square</i>	<i>\$4.00</i>
<i>Table Linen - 54” x 108”</i>	<i>\$4.00</i>
<i>Table Linen – 54” square Color Accents</i>	<i>\$3.75</i>
<i>Linen Napkins</i>	<i>\$.75</i>